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प्लाज्माभौतिकीकेन्द्र-प्लाज्माअनुसंधानसंस्थान

CENTRE OF PLASMA PHYSICS-INSTITUTE FOR PLASMA RESEARCH

परमाणुऊर्जाविभागकेएकसहायताप्राप्तसंस्थान, भारतसरकार

An Aided Institute of Dept. of Atomic Energy, Govt. of India

सोनापुर-७८२४०२, असम, भारत

Sonapur-782 402, Assam, India.

NIT No: CPP-IPR/TN/2019-20/105

Dated: 13.11.2019

NAME OF WORK:

EMPANELMENT OF CONTRACTORS FOR ELECTRICAL WORKS

(1) Value up-to Rs 10.00 Lacs

Name and Address of Application Inviting Authority:

ACTING CENTRE DIRECTOR
CENTRE OF PLASMA PHYSICS-INSTITUTE FOR PLASMA RESEARCH
SONAPUR-782 402, ASSAM, INDIA

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Sonapur-782 402, Assam, India.

Advt. No. 13/2019

Newspaper Advertisement

NOTICE FOR EMPANELMENT OF CONTRACTORS

Sealed applications in the prescribed format are invited from eligible contractors for the following:

<i>Tender Notice Nos.</i>	<i>Name of Work</i>	<i>Date & time of opening</i>
NIT No: CPP-IPR/TN/2019-20/104 Dated : 13.11.2019	Empanelment of contractors for Civil works at CPP-IPR 1) Civil works of the value up-to Rs 10.00 Lacs 2) Civil works of the value up-to Rs 25.00 Lacs	15:30 Hours on 03.12.2019.
NIT No: CPP-IPR/TN/2019-20/105 Dated : 13.11.2019	Empanelment of contractors for Electrical works at CPP-IPR 1) Electrical works of the value up-to Rs 10.00 Lacs	

Reputed and interested Civil and Electrical contractors may at their option download the prescribed format of Application from our website <http://www.cppipr.res.in>/or arrange to collect prescribed format from Administrative Section, CPP-IPR at the above address from **15.11.2019 (10:00 Hours) to 27.11.2019 (15:00 Hours)** on all working days (Monday to Friday).

The Last date of submission of application: Up to **13:30 Hours on 03.12.2019**

Sd/-

Acting Center Director

प्लाज्माभौतिकीकेंद्र-प्लाज्माअनुसंधानसंस्थान

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An Aided Institute of Dept. of Atomic Energy, Govt. of India

सोनापुर-७८२४०२, असम, भारत

Sonapur-782 402, Assam, India.

DETAILED NOTICE FOR EMPANELMENT OF CONTRACTORS FOR ELECTRICAL WORKS AT CPP-IPR

NIT No: CPP-IPR/TN/2019-20/105

Dated: 13.11.2019

Centre of Plasma Physics-Institute for Plasma Research (CPP-IPR), situated at Nazirakhat, Sonapur-782402, Kamrup (M), Assam, is an autonomous premier scientific research Institute under the Department of Atomic Energy.

The Institute wishes to empanel contractors for a period of 2 (Two) years as under:

(3) Electrical works of the value up to Rs. 10.00 Lacs

Reputed and interested Electrical contractors meeting the eligibility criteria as given below may at their option download the prescribed format of application for empanelment from our website <http://www.cppipr.res.in/> or from Administrative Section, CPP-IPR at the above address from **15.11.2019 (10:00 Hours) to 27.11.2019(15:00 Hours)** on all working days (Monday to Friday).

The application in the prescribed format along with all supporting documents in sealed envelope superscribing the *NIT no. and date* should reach to the Acting Centre Director, CPP-IPR **on or before 13:30 Hours on 03.12.2019**

Incomplete applications & applications without supporting documents are liable to be rejected.

The eligibility criteria for empanelment of Electrical works are as follows:

Serial No	Description	For Electrical works Up-to Rs 10 Lacs
1	Valid Registration in Appropriate Class or working with CPWD/PWD/MES/RAILWAYS/Other Government/Statutory Bodies with appropriate class or value of work	Rs 10 lacs
2	Should have valid Electrical Contractor's License issued by concerned authority	
3	Valid & latest Bank Solvency of minimum amount –	Rs 4 lacs
4	Should have carried out internal and external electrification works including sub-station works(HT & LT) for reputed clients within last 5 years ending on 31.10.2019 as under – Any one of the following three –	
	1	Three works of Rs 4 Lacs
	2	Two works of Rs 6 Lacs
	3	One work of Rs 8 Lacs
5	Average annual turnover of the firm for the last three financial year's 2016-17, 2017-18, 2018-19:	Rs 10 lacs

APPLICATION EVALUATION METHOD

On opening of Applications, further detailed scrutiny / evaluation will be carried out. During the evaluation of Application, the documents furnished by the applicant will be scrutinized in detail. Any application, found as not fulfilling the eligibility criteria will be summarily rejected.

The Applicant who satisfies the eligibility criteria mentioned as above shall be considered as technically qualified and eligible for empanelment. Institute will intimate to the applicants about their eligibility for empanelment.

The Contractors, after scrutiny of documents, who are found eligible for empanelment by the Institute meeting all the eligibility criteria, will have to deposit an amount of Rs 20,000/- for Electrical Work up-to Rs 10 Lacs in the form of Fixed Deposit/Demand Draft/Pay Order from Nationalized/Scheduled Bank issued in favor of “**Institute for Plasma Research A/c CPP**”, payable at Sonapur till the validity of empanelment.

The amount so deposited will be considered towards the Earnest Money Deposit for the tender enquiries that shall be issued to the Contractors after empanelment. Institute will not pay any interest towards this deposited amount during entire period.

The Acting Centre Director, CPP-IPR reserves the right to accept/reject the Application for Empanelment or to cancel the notice in toto without assigning any reason thereof.

Annual turnover of last three years:

Details to be furnished duly supported by figures in balance sheet/ profit and loss account for the last three years duly certified by the Chartered Accountant as per form “A” , as submitted by the applicant to the Income Tax Department (copies to be submitted).

2016-2017:

2017-2018:

2018-2019:

Registration details: (Attach copy of certificate):

Name of Organization	Valid up to	Max limit of work (Rs in lakhs)

Bank Solvency (Attach copy of certificate) as per form “B”:

Name of Bank	Branch	Amount of Solvency	Date

Attach List of Works Completed as per Form “C”

Attach List of Works on Hand as per Form “D”

Attach Information about organization structure as per Form “E”

Attach List of Technical and Administrative staff as per Form “F”

Attach information about Equipment and machinery available with applicant as per FORM “G”

Attach Mandate Form

Attach copy of Valid Electrical Contractor’s License

INFORMATION & INSTRUCTIONS FOR APPLICANTS

1.0 General information:-

- 1.1 Forms to be filled by applicant for Empanelment for the eligible category are given in tender.
- 1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “Nil” or “no such case” entry should be made in that column. If any particulars /queries are not applicable in case of the applicant, it should be stated as “Not Applicable”. The applicant should sign each page on the application along with enclosures with rubber stamp before scanning / uploading.
- 1.3 Overwriting should be avoided. Corrections, if any, should be made by neatly crossing out and shall be rewritten with initials and date. Pages of the tender document are numbered. Additional sheets, if any added by the applicant, should also be numbered by him.
- 1.4 References, information and certificates shall be issued by Client/Contractor/Architect.
- 1.5 The applicant may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of tender document unless the Institute calls for it.
- 1.6 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in CPP-IPR.
- 1.7 If the applicant is an individual, the application shall be signed by him above his full typewritten name and current address.
- 1.8 If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
- 1.9 If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- 1.10 If the applicant is a limited company or corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also provide a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

FORM "A": FINANCIAL INFORMATION

I. Financial Analysis - Details to be furnished duly supported by figures in balance sheet/ profit and loss account for the last three years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (copies to be submitted).

Particulars	Financial Year		
	2016-17	2017-18	2018-19
i) Gross Annual turnover on construction work			
ii) Profit/Loss			
iii) Certified by			

II. The following certificates are submitted:

(a) Profit & Loss account certified by CA & as submitted to Income Tax Department.

Signature of Chartered Accountant with seal & date

Seal and sign of Applicant with Name & date

FORM "B": FORM OF BANKER'S CERTIFICATE FROM A NATIONALIZED/SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s. _____
(with address) a customer of our bank are / is respectable and can be treated as good for any engagement up to a
limit of Rs. _____ (Rupees _____).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)

For the Bank

NOTE: (1) Bankers certificates should be on letter head of the Bank.

- 1.1.1 In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

FORM "C":DETAILS TO BE FURNISHED FOR COMPLETED WORKS DURING LAST THREE YEARS ENDING ON 31st October 2019

Details	Work -1	Work -2
Project name & Location:			
Owner or client: (Name and Address, contact Number of Officer to whom reference can be made)			
Project description: 1. Type of Work in detail:			
Whether For Government/Semi Government/ Government undertaking/ Government autonomous bodies:			
Tendered Project Cost:			
Actual Project Cost:			
Actual Cost:			
Work duration(as per contract):(in months)			
Start date(dd/mm/yy):			
Actual date of Completion (dd/mm/yy):			
Actual duration(Months):			
Reasons for delay(if any):			
Any penalty/Bonus:			
Any Litigation/Arbitration/claim/Dispute pending(with details of claim and award if any):			
Copy of Completion certificate & Work order received from client to be attached			

Note:

- 1) For completed works, self attested copies of initial work order and final completion certificate from client/contractor/Architect/Consultant have to be submitted.
- 2) The final completion certificate shall mention Name of work, Work order value, Completion value, duration, Client name & Address, Location of work, Stipulated start and completion date, Actual Start and Completion date, Reasons for Delay (if any), Nature of Work etc.
- 3) Applicant should submit separate form for giving details of work completed for each year, separate sheets if any shall be numbered in sequence.

FORM "D": INFORMATION ABOUT ALL ONGOING WORKS:

Details	Work -1	Work -2
a) Project name & Location :			
b) Owner or client: (Name and Address, contact Number of Officer to whom reference can be made):			
c) Project details in brief:			
d) Stipulated start date :			
e) Actual Start date :			
f) Time period :			
g) Stipulated completion date :			
h) Present Status of work in Percentage completion:			
i) Work Order Value (in lacs) :			
j) Work done value (RA bill) of work (in lacs):			
k) Type/nature of works details.			
l) slow progress if any and Reasons for Delay, if any:			
m) Copy of Work order received from client to be attached			

Note:

- 1) Self attested hardcopies of initial work order from client have to be submitted.
- 2) The certificate shall mention Name of work, Work order value, duration, Client name & Address, Location of work, Stipulated start and completion date, Actual Start and Completion date, Reasons for Delay (if any), Nature of Work etc.

FORM “E” INFORMATION ABOUT ORGANISATION STRUCTURE:

Sr. No.	Particulars	Details to be filled
1	Name of Firm	
2	Postal Address	
3	Contact Nos.	
	Office	
	Residence	
	Mobile	
4	Fax No.	
5	GST Registration No. (Attach copy of Registration)	
5	Name of Contact Person	
6	E – mail Address	
7	Legal status of applicant : (Please tick and attach attested copies of original document defining the legal status)	(1) An Individual (2) A Proprietary firm (3) A Partnership firm (4) A Pvt. Ltd. Company
8	Particulars of registration with various Government bodies (Attach copy of Registration))	Dept./Organization & Place of registration, Registration No. 1. 2.
9	Names and Titles of Director & Person with designation	
10	Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
11	Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organization at any time? If so give details. If NO, the applicant has to give a self declaration in a separate sheet.	
12	Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details. If NO, the applicant has to give a self declaration in a separate sheet.	
13	Any other information considered necessary but not included above.	

Note: Bidder should attach separate sheets if required and if space given in the formats is not sufficient but strictly as per above formats only.

Qualification of Proprietor/Promoters/partners of Company:

(1) Name:

Designation:

Qualification:

(2) Name:

Designation:

Qualification:

FORM "F": INFORMATION ABOUT ADMINISTRATIVE & TECHNICAL STAFF AVAILABLE WITH THE APPLICANT

1.0 The bidders should submit list of technical and administrative employees.

Sr. No.	Name	Qualification	Designation	Since when working in your firm	Total Experience (In years)	Remarks

Note: Bidder should attach separate sheets if required and if space given in the formats is not sufficient but strictly as per above formats only.

FORM “G”: Information about Equipment and Machinery available with applicant

Sr. No	Name & description of Equipment/ Plant / Machinery	Nos.
1		
2		
3		

Mandate form: (Filled up form to be enclosed)

To,
Accounts Officer-I,
Centre of Plasma Physics
Institute for Plasma Research
Nazirakhat, Sonapur: 782402
Kamrup (M), Assam, India

Dear Sir,

Sub: Authorization for release of Payment due from **Centre of Plasma Physics- Institute for Plasma Research** through Electronic fund transfer RTGS/NEFT/ECS

(Please fill in the information in CAPITAL LETTERS. Please TICK wherever it is applicable)

1. Name of the Party :

2. Address of the Party :-

.....

.....

City:..... Pin Code:.....

E-mail Id:.....

Permanent Account Number:.....

3. Particulars of Bank :

Bank Name		Branch Name	
Branch Place		Branch City	
Pin Code		Branch Code	
MICR NO			
(9 Digits code number appearing on the MICR Band of the Cheque supplied by the Bank. Please attach Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name and code number)			
Account Type	Savings	Current	Cash Credit
Account Number(as appearing in the Cheque Book)			
RTGS / IFSC Code			

4. Date from which the mandate should be effective:

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information, **CPP-IPR** shall not hold responsible. I also undertake to advise any change in the particulars of my account to facilitate up gradation of records for purpose credit of amount through RTGS /NEFT/ECS

Place :

Date : _____ Signature of the Party / Authorized Signatory

Certified that particulars furnished above are correct as per our
Records Bank's Stamp :

Date : _____ (Signature of the Authorized Official from the Bank)

N.B. : RTGS Charges, if any, will be borne by the Party

Signature of Contractor

Seal:

Place & Date: